



Ad Hoc Committee Charter

CCR Amendment and Restatement

I. Purpose

The Ad Hoc Committee is established by the Board of Directors at Dobson Ranch to develop a plan for educating residents as to the upcoming vote to amend the Dobson Ranch CC&Rs according to a Board recommendation to make them uniform for all Dobson Ranch sub-associations. All committees serve in an advisory role. Final decisions are made by the Board of Directors.

II. Membership and Term of Office

Members will be appointed by the Board of Directors on an as-needed basis.

Membership shall be limited to Dobson Ranch residents in good standing who share an interest in maintaining values, preserving and enhancing common areas in Dobson Ranch. The Committee shall consist of at least three (3) volunteers but not exceed five (5) volunteers. At least one Board member will be assigned to act as liaison to the committee. No more than three (3) Board members shall be voting members.

The Chairperson shall be elected by the Committee Members and subsequently approved by the Board of Directors. The Chairperson shall preside over the meetings; determine the agenda which may require input from DR Executive Director. Minutes must be recorded with attendance of members noted.

A member may be removed with or without cause by a majority vote of the Board. The Committee may recommend replacement of a member should the member miss three consecutive meetings or is unable to fulfill the commitment.

III. Scope of Work

The Committee is authorized to provide research, planning or study projects **in order to make residents aware of the recommended changes to the Dobson Ranch CC&Rs**. The Committee will review and make recommendations on the following items:

- **Tasks:**
 - **Plan for a budget to accomplish required tasks for this committee.**
 - **Determine how to procure involvement from each sub-association.**
 - **Decide upon the best methods for educating homeowners as to the recommended changes to the CC&Rs.**
 - **Establish recommended dates for voting and the best ways to encourage homeowners to vote.**
- The Committee is to communicate the results of efforts to the Board of Directors for consideration recommendations, analysis and final approval by the June 2023 board meeting.

The Committee does not have the authority to give directions and/or instructions to contractors, management or employees. The Committee will not communicate or represent the Association's business, political interests or positions to other persons outside the Association.



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IV. Meeting Schedules

All Meetings that meet legal requirements will be open to the Dobson Ranch Members. Meetings will be held as necessary to fulfill the requirements of the functions and assignments of the Committee, preferably monthly, with a minimum 48-hour notice to all Committee members, if not on a regular schedule. A regular report of activities and/or meeting minutes will be submitted to the DR Executive Director for distribution to the Board of Directors.

The Ad Hoc Committee Charter of the Dobson Ranch Association was adopted and approved by the Board of Directors on this 27 day of FEBRUARY 2023.



President of the Dobson Ranch Board of Directors